



## Carrollwood Recreation District

**January 9, 2023**

### Board of Trustees

Mark Snellgrove  
President

Suzan Giunta  
Vice President  
Grounds Chairwoman

Mark Georgiades  
Treasurer

Joseph Costa  
Secretary

Dr. Anna Brown  
Recreation Center/  
Tennis Chairwoman

Michael Carelli  
Original Carrollwood  
Park Chairman

Jack Griffie  
Scotty Cooper Park  
Chairman

Christina Price  
Community  
Development  
Chairwoman

Kevin Shidler  
White Sands Beach  
Chairman

**Organizational Session - 6:00 p.m.**

**Executive Committee Meeting - 6:05 p.m.**

**Regular Meeting Agenda - 6:30 p.m.**

- 1. Call Regular Meeting to Order**
- 2. Roll Call**
- 3. Determination of Quorum**
- 4. Public Comment**
- 5. Motion to Approve the Consent Agenda**
  - Approval of January 9, 2023, Regular Meeting Agenda
  - Approval of December 2022, Independent Accountant's Compilation Report
  - Approval of December 12, 2022, Executive Committee Meeting Minutes
  - Approval of December 12, 2022, Regular Meeting Minutes
- 6. Regular Agenda Items**

**Treasurer:**

**President:**

- Vote to Fill Board Vacancy
- 2022 Meeting Schedule Publicly Noticed in the Tampa Bay Times Newspaper on December 21, 2022
- Security Contract Review for White Sands Beach



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

**Recreation Center/ Tennis Chairman:**

Suzan Giunta  
Vice President  
Grounds Chairwoman

**Original Carrollwood Park Chairman:**

Mark Georgiades  
Treasurer

**White Sands Beach Chairman:**

- Review lab results from the swim side

Joseph Costa  
Secretary

**Scotty Cooper Park Chairman:**

- Discuss Estimate for Columns at Entrance Gate

Dr. Anna Brown  
Recreation Center/  
Tennis Chairwoman

**Grounds Chairwoman:**

Michael Carelli  
Original Carrollwood  
Park Chairman

**Community Development Chairwoman:**

Jack Griffie  
Scotty Cooper Park  
Chairman

**CCA Liaison:**

Christina Price  
Community  
Development  
Chairwoman

**7. Other Business**

**8. Adjourn**

Kevin Shidler  
White Sands Beach  
Chairman

**Carrollwood Recreation District Board Executive Meeting Minutes  
December 12, 2022**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order at 6:00 p.m. and made corrections to the November Board meeting minutes.

**2. Roll Call** (rolled not called for Executive Meeting)

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Not Present
Dr. Anna Brown	Recreation Center/Tennis	Not Present
Mark Georgiades	<b>Treasurer</b>	Not Present
Jack Griffie	Scotty Cooper Park	Not Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Public Hearing and  
Regular Meeting Minutes  
December 12, 2022

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**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Dr. Anna Brown	Recreation Center/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: eight trustees present at 6:30 p.m.

**4. Public Comment**

Seven residents present.

- **Resident:** Resident, Dan Seeley in attendance to listen and support.
- **Resident:** Russel Pellenberg would like a basketball hoop at OCP. Hoops are expensive.
- **Resident:** Ashley Thompson would like a basketball hoop at OCP. Exercise is important and a basketball hoop would help people get out of the house. We are paying fees for "amenities" but have no basketball hoop.
- **Resident:** Isaac Thompson would like a basketball hoop at OCP. Playing basketball offers a chance for kids to play and make friends. We have a court with no hoop. What is the point?
- **PUBLIC COMMENT CLOSED AT 6:36 p.m.**

**5. Motion to Approve the Meeting Agenda & Consent Agenda**

- Approval of December 12, 2022, Regular Meeting Agenda
- Approval of November 2022, Independent Accountant's Compilation Report
- Approval of November 14, 2022, Executive Committee Meeting Minutes
- Approval of November 14, 2022, Regular Meeting Minutes
- **Motion by Trustee Costa to Approve the Meeting Agenda & Consent Agenda**

- **Motion** Seconded by **Trustee Carelli**
- **Vote:** 8 in favor 0 opposed
- 

**6. Regular Meeting**

**Mark Georgiades — Treasurer Matters:**

- \$206,000 in taxes have come in since the November board meeting. The Trustee will put \$100,000 in the reserve fund (which accrues interest) in December. In January, The Trustee will put another \$50,000.
- The Trustee will also make the yearly payment for rent to the CCA.

**Mark Snellgrove – President**

- **Trustee Suzy Giunta** has decided to resign her position on the board. Her resignation will be effective in January 2023. **Trusty Giunta** will help choose a replacement Board Member.
  - **Subject: Park Reservation & Recreation Center Room Deposit issues recently identified through the annual audit and monthly bookkeeping practices.** The neighborhood loses money because a bookkeeper is needed when deposits are made, so we will no longer accept \$50 deposits.
  - Resident Dan Seeley created an Original Carrollwood Capital Maintenance and Development Log Spreadsheet to share with the Board.
  - **Vote** to approve the 2023 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper as follows:
- **Motion by Trustee Carelli to** approve the 2023 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper
  - **Motion** Seconded by **Trustee Costa**
  - **Vote:** 8 in favor 0 opposed

**The 2023 meeting schedule is as follows:**

The Carrollwood Recreation District, a Florida independent special district, meets on the 2<sup>nd</sup> Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: [www.originalcarrollwoodcrd.com](http://www.originalcarrollwoodcrd.com)

> Annual Organizational Session	6:00 pm, Monday, January 9, 2023
> Regular Monthly Executive Committee Meeting	6:05 pm, Monday, January 9, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, January 9, 2023
> Monthly Committee Meeting	10:00 am, Saturday, January 21, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, February 13, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, February 13, 2023
> Monthly Committee Meeting	10:00 am, Saturday, February 25, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, March 13, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, March 13, 2023
> Monthly Committee Meeting	10:00 am, Saturday, March 25, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, April 10, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, April 10, 2023
> Monthly Committee Meeting	10:00 am, Saturday, April 22, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, May 8, 2023

## Carrollwood Recreation District Board

> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 8, 2023
> Monthly Committee Meeting	10:00 am, Saturday, May 27, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 12, 2023
> Public Hearing: 2024 Fiscal Year Ending Budget	6:30 pm, Monday, June 12, 2023
> Regular Monthly Board of Trustees Meeting	6:40 pm, Monday, June 12, 2023
> Monthly Committee Meeting	10:00 am, Saturday, June 24, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 10, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 10, 2023
> Monthly Committee Meeting	10:00 am, Saturday, July 22, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 14, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 14, 2023
> Monthly Committee Meeting	10:00 am, Saturday, August 26, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 11, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 11, 2023
> Monthly Committee Meeting	10:00 am, Saturday, September 23, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 9, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 9, 2023
> Monthly Committee Meeting	10:00 am, Saturday, October 28, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 13, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 13, 2023
> Monthly Committee Meeting	10:00 am, Saturday, November 25, 2023
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 11, 2023
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 11, 2023
> Monthly Committee Meeting	10:00 am, Saturday, December 16, 2023

### Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** (Addressing residents who want a basketball hoop at OCP.) **The Trustee** was told that the hoop was removed because it brought vandals into the neighborhood. While we have made the park more secure, the park still has vandals that damage park equipment. The **Trustee** asked if it was inconvenient to go to the basketball courts near Forest Hills Baseball Park. This opened a conversation with residents about the possibility of putting a hoop at either at OCP or Scotty Cooper.
- **Trustee Carelli** will look into the issue for the January 2023 meeting.
- **Trustee Carelli:** there is a resident who has a pitching machine in their front yard. They would like to house the machine at OCP in a shed that only “they” can access.

### Kevin Shidler — White Sands Beach:

- Review lab results from the swim side came in at 101.3 ppm, within the safety norm, but higher than usual.
  - The Luminary sand delivery is scheduled for Monday, December 19<sup>th</sup> – the cost has gone up significantly.
  - Sand renourishment for WSB is scheduled for the week of December 26<sup>th</sup>
- 
- **Motion by Trustee Shidler** for authorization to make a sand purchase from Rogers’ Dirt Works in the amount of \$3,600.00
  - **Motion** Seconded by **Trustee Georgiades**
  - **Vote:** 8 in favor 0 opposed
- 
- **Motion by Trustee Shidler** for authorization to award a contract for Shoreline Restoration Services to Rogers’ Dirt Works in the amount up to \$2,5000 if it is determined to be needed.
  - **Motion** Seconded by **Trustee Costa**

- **Vote:** 8 in favor 0 opposed

**Jack Griffie — Scotty Cooper Park:**

- **Trustee Griffie:** Stairs and chain climber ordered. Six to eight weeks for delivery. We will have to hire someone to install.

**Dr. Anna Brown — Recreation Center & Tennis:**

- **Trustee Brown** made a motion to award a contract to Synergy Lighting for Tennis court lights for the amount of \$6072.50 with a 50% deposit due.
- **Motion** Seconded by **Trustee Costa**
- **Vote:** 8 in favor 0 opposed
  
- **Trustee Brown:** There is an area at the Rec Center where the ground is washing away. **Trustee Giunta** will help Trustee Brown with potential vendors to do the work.

**Suzy Giunta — Grounds**

- **Trustee Giunta:** OCP is being treated for fire ants.
- The mechanism on the dog park gate is broken and will be fixed.

**Chrissy Price — Community Development**

- **Trustee Price:** Not Present.

**7. Other Business**

- **CCA Liaison** – no one present.

**8. Adjournment**

Public Comment: No comment

- **Trustee Costa:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Carelli**
- **Vote:** 8 in favor; 0 opposed
- Meeting ended at 7:32 p.m.

*Meeting minutes recorded by Trustee Costa*

Carrollwood Recreation District Board  
Executive Meeting Minutes  
November 14, 2022 - Corrected

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**1. Call To Order**

- President Mark Snellgrove called the meeting to order at 6:00 p.m. and made corrections to the October Board meeting minutes.

**2. Roll Call** (rolled not called for Executive Meeting)

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Dr. Anna Brown	Recreation Center/Tennis	Not Present
Mark Georgiades	<b>Treasurer</b>	Not Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.



Carrollwood Recreation District Board  
Regular Meeting Minutes - Corrected  
November 14, 2022

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**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Dr. Anna Brown	Recreation Center/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: **nine** trustees present at 6:30 p.m.

**4. Public Comment**

- **Resident:** Dan Seeley in attendance.  
**Resident:** Robin (no last name given) sent an email to Josh on the CCA Board asking about community standards. **President Snellgrove** explained that this is the CRD meeting, and directed her to the CCA meeting across the hall that begins @ 7:00 p.m.
- **Resident:** Jared Jones in attendance.
- **Resident:** Sheila Santafemia asked if anyone had an update from Teco regarding trimming the trees to avoid future power loss during storms.
- **PUBLIC COMMENT CLOSED AT 6:34 p.m.**

**5. Motion to Approve the Meeting Agenda & Consent Agenda**

- Approval of November 14, 2022, Regular Meeting Agenda
- Approval of October 2022, Independent Accountant's Compilation Report
- Approval of October 10, 2022, Executive Committee Meeting Minutes
- Approval of October 10, 2022, Regular Meeting Minutes

- **Motion by Trustee Costa** to Approve the Meeting Agenda & Consent Agenda
- **Motion** Seconded by **Trustee Brown**
- **Vote:** 9 in favor; 0 opposed

## 6. Regular Meeting

### Mark Georgiades — Treasurer

- Annual audit is underway

### Mark Snellgrove – President

- **Trustee Snellgrove:** Reviewed proposals to award a contract to trim the trees on Duck Island. The president shared estimates from Jimmy Fosters Tree Service which was \$2,210 and Tri-County Tree and Landscaping which was at \$2,400. Jimmy Fosters Tree Service would-not sign the CRD contract for services, but Tri-County already has a signed contract on file with the District.
- **Motion by Trustee Giunta** to award a contract to Tri-County Tree and Landscaping to trim the trees on Duck Island for an estimated cost of \$2,400.
- **Motion** Seconded by **Trustee Costa**
- **Vote:** 9 in favor; 0 opposed

### Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Over the next month or so the Trustee will add new mulch in the playground area as well as replace the old metal benches at OCP. The benches will be replaced with green plastic benches. The estimated costs will be well within the Trustee's budget and will-not require a Board vote.

### Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** has plans to renourish the beach with new white sand in December.
- **Trustee Shidler:** he will schedule delivery for the luminary sand for December 21<sup>st</sup>.
- **Monthly Lab Results for the swim side @ WSB:** Very good
- **Resident Dan Seeley** asked about repairing the concrete wall at WSB. The wall needs work. Mr. Seeley said he could suggest mason contractors.
- The property owner that abuts White Sands Beach asked **President Snellgrove** about raising the height of the concrete wall. **Trustee Griffie** said it might be substantial work.
- **Resident Jared Jones**, in responding to the discussion on the potential of making the block wall at WSB higher, stated that the board should have a plan for high-dollar projects such as this one. He said, there does not seem to be a plan. He commented that he brought up this point when the Board was lobbying for the tax assessment increase.
- **Trustee Brown** agreed that the Board should have a long-term plan for capital projects. **Trustee Brown** will begin committee work on the process of creating a five-year capital plan to prioritize projects.
- **Trustee Shidler** commented that perhaps, setting money aside over a course of years knowing that certain amenities would wear out and require significant cost improvements.

**Jack Griffie — Scotty Cooper Park:**

- **Trustee Griffie:** No new business.

**Dr. Anna Brown — Recreation Center & Tennis:**

- **Trustee Brown:** Shared with the Board a lighting specification sheet & cost estimate from Synergy Lighting USA, a contractor the Board had previously used to replace the mounting brackets and new LED light fixtures in the center of the tennis courts. **Trustee Snellgrove** noted that the company requires a 50% deposit up front but provided good service. The quote is valid until January 2023. **Trustee Carelli** asked **Trustee Brown** to ensure that the lights currently used at the tennis courts are 5000k lighting. Before the meeting adjourned, **Trustee Carelli** confirmed that the lights are indeed, 5000k and that the estimate specification was written correctly. Trustee Brown plans to place the item on the December meeting agenda for consideration.

**Suzy Giunta — Grounds**

- **Trustee Giunta:** Will seek bids to get rid of the ants at OCP.
- **Resident Dan Seeley** suggested that the Board would save money by installing a new sprinkler system on Lake Carroll Way. The constant repairs are very expensive. He offered to work with Trustee Brown on prioritizing projects.

**7. Other Business**

- **CCA Liaison** – no one present.

**8. Adjournment**

Public Comment Reopened: No comment

- **Trustee Costa:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Giunta**
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 7:38 p.m.

*Meeting minutes recorded by Secretary Costa*



6109 Anderson Road Tampa, Florida 33634 (813) 520-5325 [aderagroupinc@gmail.com](mailto:aderagroupinc@gmail.com)

This agreement is hereby made and entered into this 20th of January 2022, by and between **Original Carrollwood**, located at **3515 Mcfarland Road, Tampa, FL 33618** hereafter called Owner, and Adera Construction Group Inc., 6109 N. Anderson Road, Tampa, FL 33634, hereafter called Contractor. The Contractor agrees to construct in a good and professional manner, the improvements described herein, sometimes referred to as the "Project". Said improvements are to be completed in accordance with both the listed scope of work and approval and agreement of both the Owner and Contractor. The Contractor agrees to provide all the materials and labor required to perform the scope of work listed below:

**Scotty Cooper Park Columns (2 Columns by Front Access Gate)**

- Mask and protect Surrounding areas
  - Add one layer of CMU above current cap
  - Pin CMU to existing columns and pour solid
  - Add additional cap to match lower aesthetically
  - Stucco perimeter to match existing
  - Paint
  - Clean entire jobsite
- \$1,500.00

**White Sands Beach**

- Mask and protect surrounding area
  - Demo and haul damaged block wall
  - Clear away any brush inhibiting proper work in area
  - Install new CMU and tie into existing wall
  - Add 2 layers of CMU to Front walls lifting to approximately 6' height
  - Apply stucco to entire area
  - Paint all areas where work was done
  - Clean entire jobsite
- \$9,340.00

**White Sands Drainage**

- Mask and protect surrounding area
  - Cut and Demo concrete below drainage area
  - Install plumbing under existing decking with proper slope to drain to lake
  - Install downspout with collection box (color TBD)
  - Connect downspout to plumbing
  - Backfill concrete
  - Clean entire jobsite
- \$4,500.00

- 1) All changes and deviations in the work ordered by the Owner must be in writing, the contract sum being increased or decreased accordingly by the Contractor. Any claims for increases in the cost of the work must be presented by the Contractor to the Owner in writing, and written approval of the Owner shall be obtained by the Contractor before proceeding with the ordered change or revision.
  - 2) In the event the contractor is delayed in the prosecution of the work by acts of God, fire, flood, or any other unavoidable casualties; or by labor strikes, late delivery of materials; or by neglect of the Owner; the time for completion of the work shall be extended for the same period as the delay occasioned by any of the aforementioned causes.
  - 3) The Contractor agrees to maintain insurance at all times.
  - 4) This agreement shall be interpreted under laws of the State of Florida.
  - 5) Attorney's fees and court costs shall be paid by the defendant in the event that judgment must be, and is, obtained to enforce this agreement or any breach thereof.
  - 6) Omissions in the Contract Documents and any work requested in variance to the Contract Documents are considered extra to the Contract and are not included in the Contract Price. Any additional work, due to site conditions known or not known to the Owner and not disclosed to the Contractor, or which could not be reasonably anticipated by the Contractor are not included in the Contract Price and shall be extra to the Contract Price.
  - 7) The Owner hereby agrees to pay the Contractor for the materials and labor associated with the description above. Payment structure will be as follows 50% deposit and progress payments as work is completed.
  - 8) We hereby warrant and guarantee the work at above reference location, in its entirety as defined in the construction documents for a period on one (1) year from the date of substantial completion. The undersign will repair or replace to the owner any or all work that may prove defective in workmanship within the guarantee period. This guarantee does not cover ordinary wear and tear, and unusual abuse or neglect of the property.
- IN WITNESS WHEREOF, the parties have indicated their acceptance of the terms of this Agreement by their signatures below on the dates indicated.

By: Owner \_\_\_\_\_ Date \_\_\_\_\_

Adera Construction Group, LLC

BY: \_\_\_\_\_ Date \_\_\_\_\_  
Joe Ferraro, Principal