



Carrollwood Recreation District
March 10, 2024

Board of Trustees

Executive Committee Meeting - 6:00 p.m.

Mark Snellgrove
President

Regular Meeting Agenda - 6:30 p.m.

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

1. Executive Committee Meeting

- Review & make corrections to the February 10, 2025, regular meeting minutes.
- Review & finalize the March regular meeting agenda items.

Mark Georgiades
Treasurer

2. Call Regular Meeting to Order

Kristy Taylor
Secretary

3. Roll Call

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

Jared Brown
Community
Development
Chairman

Jack Griffie
Scotty Cooper Park
Chairman

4. Determination of Quorum

Matthew J. Lavisky
Original Carrollwood
Park Chairman

5. Public Comment

Dan Seeley
Grounds Chairman

6. Motion to Approve the Consent Agenda

- Approval of the March 10, 2025, Regular Meeting Agenda
- Approval of the February 2025, Independent Accountant's Compilation Report
- Approval of the February 10, 2025, Executive Committee Meeting Minutes
- Approval of the February 10, 2025, Regular Meeting Minutes
- Approval for ASI Landscape Management automatic renewal contract extension (1. contract extension period: March 1, 2025, to February 28, 2026); (2. cost for services increase per contract: from \$6,490.00/month to: \$6,684.71/month)
- Approval for acceptance of the Independent Auditors' Report: fiscal year ending September 30, 2024, from Brimmer, Burek and Keelan, LLP

Kevin Shidler
White Sands Beach
Chairman

7. Regular Agenda Items

CCA Liaison:



Carrollwood Recreation District

Board of Trustees

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White Sands Beach
Chairman

Treasurer:

- Request for committee budget proposals for FY 2025-2026. Budget draft to be provided at the May meeting, with a Public Hearing scheduled for June 9th.

President:

Recreation Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Review lab results from the swim side

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairman:

8. Other Business

- Reopen public comment

9. Adjourn

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
February 10, 2025 - Not Yet Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the January 13, 2025, organizational session & regular meeting minutes.
- Review & finalize the February regular meeting agenda items.

2. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:32pm.

3. Roll Call

- | | | |
|----------------------|--|-------------|
| • Mark Snellgrove | President | Present |
| • Dr. Anna Brown | Vice President Rec Center/Tennis Chair | Present |
| • Mark Georgiades | Treasurer | Present |
| • Kristy Taylor | Secretary | Present |
| • Jared Brown | Community Development Chair | Not Present |
| • Jack Griffie | Scotty Cooper Park Chair | Not Present |
| • Matthew J. Lavisky | Original Carrollwood Park Chair | Present |
| • Dan Seeley | Grounds Chair | Not Present |
| • Kevin Shidler | White Sands Beach Chair | Present |

4. Determination of Quorum

- Yes: six trustees were present at 6:32pm.

5. Public Comment

- Ethan Pliskow: The pickleball net is falling apart. He will research some replacement options.
- Josh Shaffer from CCA: no comment
- Nicole Barolo: she's working on being added to the recently created community text notifications. She will also make a social media post and email about White Sands Beach construction updates & general neighborhood communications. She will also send updates to Roxanne – the Caroler editor. Nicole is also working on an FAQ page for the website. She needs the cost of the fob and suggestions on how to get more residents involved and create awareness of what is going on.
- Neill Boyd from CCA: no comment

- Jared Jones from CCA: no comment
- Public comment closed at 6:39pm

6. Motion to Approve the Consent Agenda

- Approval of the February 10, 2025, Regular Meeting Agenda
- Approval of the January 2025, Independent Accountant's Compilation Report
- Approval of the January 13, 2025, Executive Committee Meeting Minutes
- Approval of the January 13, 2025, Organizational Session Minutes
- Approval of the January 13, 2025, Regular Meeting Minutes

- Trustee Lavisky made a motion to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** 6-in favor – 0-opposed

7. Regular Agenda Items

CCA Liaison:

- Josh Shaffer: they are trying to figure out how to best communicate with the residents in our neighborhood. There's not one specific communication method that works well for everyone.

Treasurer Georgiades

- He met with the auditor, and we are in great shape. Copies of the audit will be mailed to the Hillsborough County Clerk of the Court and Florida's Auditor General.
- \$50,000 has been deposited into the savings account – which is great.
- Report on hurricane expenses to date
 - \$70,622.73 which is documented as hurricane expenses – consisting mainly of trimming trees; debris cleanup; and fence repairs.

President Snellgrove

- Nicole Barolo has been retained for public relations.
 - She will be on a retainer moving forward to communicate with the residents via social media.
 - She will serve as a public relations liaison.
- Board discussion on the FOB costs:
 - \$30 for the fob.
 - Current key costs are \$20 for each park key. Residents will be saving money in the long run since we will not need as many keys.
 - 1,000 fobs were pre-purchased to get started.
- Discuss annual request for off-duty Sheriff's deputies during Spring Break (the week of March 17th) at White Sands Beach.
 - Keep the same schedule as always.
- Reported the resignation of one of the three part-time employees.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Nothing to report.

Original Carrollwood Park Chair Lavisky

- Batting cage was damaged during the hurricane and cage replacements are under \$4k, so researching best options for repairs.
- Lights are up and running and operational.
- A TECO line was down, and a wall was down near the dog run and apartment complex. TECO removed the wall debris & fixed the line.
- Field is rented to for a few weeks for football.
- The board discussed that tennis court, volleyball court and OCP park rental rates and that they should be the same or as close to the same to keep them all consistent as much as we can.

White Sands Beach Chair Shidler

- Lab results are good.
- Full-time guard service will start on March 1st.
- Trustee Shidler reported to the Board that an email was received from a resident regarding an incident between two residents. The email stated that there was an encounter between the resident who was at White Sands Beach and another resident, who is a part-time employee of the CRD. The resident was asked why they were at WSB and if they lived in the neighborhood and the first resident found this offensive as to why it was asked since there was nothing wrong.
 - The part-time employee has resigned.
 - CRD will look for a replacement for the position.

Scotty Cooper Park Chair Griffie

- Not present.

Grounds Chair Seeley

- Not present.
- Installation of the access control gates got a delayed start, but hopefully this week and Nicole will inform the residents via social media.

Community Development Chair Jared Brown

- Not present

8. Other Business

- Reopened Public Comment
- Nicole Barolo wanted to know if there was a schedule for the remainder of the parks to get the FOB system installed.
 - Board discussion: at this time, we're still working on obtaining cost estimates for the other parks & tennis courts, but we will keep the momentum going to get them all done as soon as possible. We'll inform residents as soon as we can.
- Nicole asked if there was any other CRD info that needed to be communicated to the residents - maybe guard service schedule?
- Josh Shaffer asked about an informal way for residents to see if other residents can do a service and if we could communicate that in the neighborhood.

9. Adjournment

- **Motion** by Trustee Lavisky to Adjourn
- Motion Seconded by **Trustee Shidler**
- **Vote:** 6-in favor – 0-opposed
- Time: 7:23pm

Meeting minutes recorded by Secretary Taylor

**Carrollwood Recreation District Board
Executive Committee Meeting
Organizational Session
Regular Meeting Minutes
January 13, 2025 - Board Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the December 9, 2024, regular meeting minutes.
- Review & finalize the January regular meeting agenda items.

2. Organizational Session

- 6:30pm.
- **Vote** to Appoint Officers and Committee Chairs.

- **Motion** by Trustee Dr. Anna Brown to appoint the following Officers & Committee Chairs:
 - Mark Snellgrove – President
 - Dr. Anna Brown – Vice President - Rec Center / Tennis Chairwoman
 - Mark Georgiades – Treasurer
 - Kristy Taylor – Secretary
 - Jared Brown – Community Development Chairman
 - Jack Griffie – Scotty Cooper Park Chairman
 - Matthew J. Lavisky – Original Carrollwood Park Chairman
 - Dan Seeley – Grounds Committee Chairman
 - Kevin Shidler – White Sands Beach Chairman

- **Motion** Seconded by **Trustee Seeley**
- **Vote:** 9-in favor – 0-opposed

3. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm.

4. Roll Call

- | | | |
|-------------------|--|---------|
| • Mark Snellgrove | President | Present |
| • Dr. Anna Brown | Vice President Rec Center/Tennis Chair | Present |
| • Mark Georgiades | Treasurer | Present |
| • Kristy Taylor | Secretary | Present |
| • Jared Brown | Community Development Chair | Present |
| • Jack Griffie | Scotty Cooper Park Chair | Present |

- Matthew J. Lavisky Original Carrollwood Park Chair Present
- Dan Seeley Grounds Chair Present
- Kevin Shidler White Sands Beach Chair Present

5. Determination of Quorum

- Yes: nine trustees were present at 6:33pm.

6. Public Comment

- **Ethan Pliskow** – no comment.
- **Elliott Brown** - Scout Troop 202: no comment.
- **Grant Link** – Scout Troop 202: no comment.
- **Jesse Warman-Hernandez** - Scout Troop 202: no comment.
- **David Puigdomenech** Scout Troop Master 202: no comment.
- **John Schinka**: no comment.
- **Nicole Barolo**: was invited to attend the meeting to discuss public relations marketing for the CRD.
- **Kristin Nail**: asked if the waterspout in Original Carrollwood Park can be locked or made more difficult to turn on.
- Public comment closed at 6:34pm

7. Motion to Approve the Consent Agenda

- Approval of January 13, 2025, Regular Meeting Agenda
- Approval of December 2024, Independent Accountant’s Compilation Report
- Approval of December 9, 2024, Executive Committee Meeting Minutes
- Approval of December 9, 2024, Regular Meeting Minutes
- Trustee Griffie made a **motion** to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote**: 9-in favor – 0-opposed

8. Regular Agenda Items

CCA Liaison: John Schinka

- Luminaria sales were great and a wonderful neighborhood event. New spring events are being coordinated.
- Water sample testing duties might add a second volunteer.

Treasurer Georgiades

- Tax revenue is flowing in and \$50K will soon be transferred to the reserve fund (savings) account.
- Budgeted expenditures look good.

President Snellgrove

- 2025 Meeting Schedule Publicly Noticed in the Tampa Bay Times Newspaper on December 25th, 2024.
- Mark Snellgrove proposed hiring Nicole Barolo to help with public relations for CRD information & announcements on various platforms: social media, texts, emails, newsletters & yard signs. Start with FAQs & have signs at events.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Tennis court fence repairs have been started by not completed.
- FOB access will be added to the tennis court gates.

Original Carrollwood Park Chair Lavisky

- Will request a quote for the FOB access but we first need to determine if installation should happen now, or (after) the planned new fencing along the front is installed. The fence contractor will be consulted.
- New ball field light poles have been installed, and the lights will be operational on Wednesday, January 15th.
- There is a new team for the sports field.
- Working on batting cage replacement, it was destroyed by the hurricane.
- Resident concern on kids turning on the water hose and letting it run continuously. Can it be locked or on a timer to make it kid proof?

White Sands Beach Chair Shidler

- Lab results are acceptable at 165.
- Security cameras will be installed after the access control gate system is installed.
- Board discussion on tree trimming along the north border wall.
- Board discussion on electrical lines in an area with debris that needs to be cleared.
 - TECO needs to be called to check if the line is active and then tree trimming can be finished.
- Discussion on the fence built on the Original Carrollwood property wall and what maintenance or liability is associated with it.
 - Discussion on property lines.
 - Discussion on fence built on wall.
 - Discussion of permits and insurance liability.
 - David Puigdomenech Scout Troop Master 202 suggested a surveyor be called to pull the property lines & notify insurance.

Scotty Cooper Park Chair Griffie

- FOB access will get quoted.
- Aquatic weed management permits have been applied for.

Grounds Chair Seeley

- The board discussed gate and FOB access, and we are ahead of schedule and looking at a February completion date.
- The installation should be completed before spring break.
- Each park for future FOB systems will be a different installation date, so estimates will be obtained.
- The manhole lid by edge of the lake is missing, need to locate or replace.
- There's been some illegal dumping of debris on the islands along Lake Carroll Way. ASI has been authorized to remove debris.
- A fallen tree on the Carrollview Drive island will be removed, but it is taking some time to complete.

Community Development Chair Jared Brown

- Need to get the no smoking signs done and installed at the parks.

9. Other Business

- Dr. Anna Brown proposed that we obtain a retainer estimate from Nicole Barolo for public relations.
- Reopened Public Comment.
 - **Jene Johnson, Jamais & Jamin Johnson** - Scout Troop 202 arrived late to the meeting, but had no comment.

10. Adjournment

- **Motion** by Trustee Brown to Adjourn
- Motion Seconded by **Trustee Griffie**
- **Vote:** 9-in favor – 0-opposed
- Time: 7:31pm

Meeting minutes recorded by Secretary Taylor



ASI Landscape Management
9702 Harney Rd.
Thonotosassa, FL 33592
www.ASILandscapeMgt.com

Landscape Contract Modification For Original Carrollwood

Whereas there is or has been an existing Service Agreement between: **ASI Landscape Management**, (Contractor), and **Carrollwood Recreation District (CRD)** (Client).

This addendum serves the following purpose(s).

A. Extension of Contract

The parties agree to extend the contract period:

From: March 1st, 2025 To: February 28th, 2026

B. Cost of Services

The parties agree to increase the contract price:

From: \$6,490.00 / Month To: \$6,684.71 / Month

C. Services (Check as applicable)

The parties agree to adjust contracted services as follows:

There is no change to the original services or schedule.

The contracted services and/or schedule is amended to now include:

We, the undersigned, agree to the terms and conditions of this modification.

ASI Landscape Management (Contractor)

Signature: Joseph Amarosa

Printed Name: Joseph Amarosa

Date: 02/20/2025

Carrollwood Recreation District (CRD) (Client)

Signature: _____

Printed Name: _____

Date: _____

successors, assignees and legal representative to the other party with respect to all covenants of this contract. Neither the Client nor the Contractor, their partners, successors, assignees and legal representative shall assign, transfer or terminate any interest in this contract without the written consent of the other.

Part 4: Renewal and Termination

This contract shall automatically renew for the same term as that set forth in Section A of the General Contract Terms above unless notice is given by Client to Contractor in writing of Client's intent to terminate this contract at least thirty (30) days prior to the termination of the current term. Additionally, this contract may be terminated by either party with or without cause, upon thirty (30) days written notice to the other party. This contract may be terminated by the Contractor for nonpayment by the Client, upon written notice as stated above. In the event this contract is terminated early by either party, the Contractor shall be entitled to recover those unrecovered costs incurred through the date of termination, including a reasonable amount of overhead and profit, and any amount in excess of the monthly charges paid by the Client through the date of termination.

Upon expiration of the stated contract period, and notwithstanding the automatic renewal of this contract, Contractor reserves the right to adjust the price of all seasonal services by Three percent (3%) effective on each anniversary date of the effective date.

Part 5: Legal

A. Controlling Law: The laws of Florida shall govern the validity, interpretation, construction, and performance of this contract. Each party hereby expressly consents to the personal jurisdiction, venue and convenience of, and the parties agree that any dispute arising here-under will be heard in, the state and federal courts for the County of Hillsborough, Florida for any lawsuit arising from or related to this contract agreement. All references herein to the singular shall include the plural.

B. Legal Counsel: Each party has had (or has been advised to seek) independent legal counsel of their selection in the negotiation of this contract. Each party fully understands the facts and has been informed about their legal rights and obligations, including but not limited to the obligations of Florida Statutes regarding restrictive covenants and liquidated damages. Each party is signing this contract freely and voluntarily intending to be bound by it. Each party hereby knowingly, voluntarily and intentionally waives any right either may have to a trial by jury with respect to any litigation related to or arising out of, under or in conjunction with this contract or

Contractor Initials: 

Customer Initials: 